



Buffalo Valley Youth Association

Registration Policy



1. Players are registered on a first come first registered basis.
2. The number of available approved Team Managers or Head Coaches determines the final number of teams in any age or grade division.
3. A registration log (player pool list) will be used for all registrations. Players are added to the log as they register indicating the date they registered.
4. The Maximum or minimum number of players that make up a team's roster will be in accordance with that respective sport's rules and regulations, such as Pony Baseball, Pony Softball, Pop Warner, TYFA, AAASL swim, or other internal BVYA rules.
5. The registration log will be formatted to indicate the MAXIMUM number of players that a team can have.
6. After each team's roster is filled, the next team's roster will start.
7. Volunteer managers or Head Coaches will be posted to the registration log in order to know when we are short Managers or Head Coaches in comparison to the number of teams.
8. Once team rosters are full and the number of managers utilized, all registrants will go on a wait list until another Manager or Head Coach signs up. Once teams have been formed, wait list players will be selected in order as opportunity to add to a team occurs.
9. Players are pulled from the registration log (player pool) and assigned to teams in the order in which they signed up. Under no circumstances may a player be passed over or jumped over on the list for any reason. EXCEPTION: All coach's' kids are moved up in the list ahead of kids whose parents did not sign up to coach. This only applies when we are out of coaches.
10. Any player who registers, then withdraws for any reason, and then re-registers goes to the bottom of the list.
11. All registration fees will be paid in full BEFORE a player is assigned to a team. Any player with outstanding fees or equipment due BVYA will be moved to the bottom of the registration log and will not be placed on a team until their account is clear.
12. Below is typical Registration log for a Baseball or softball team. The number of players would be reduced or increased depending on team sport.

	Team # 1	Registration #	Player's name	Tentative Head Coach
1	Team 1	1	John Doe	Coach A
2	Team 1	2	Jane Doe	
3	Team 1	3		
4	Team 1	4		
5	Team 1	5		
6	Team 1	6		
7	Team 1	7		
8	Team 1	8		
9	Team 1	9		
10	Team 1	10		
11	Team 1	11		
12	Team 1	12		
1	Team 2	13	Xxx	Coach B
2	Team 2	14	Xxx	

Adopted and approved by the Board of Directors on January 11, 2010

Signed: *Johnie McDow*
Johnie McDow President